



## SELLER APPLICATION – (BEFORE FILLING THIS IN PLEASE READ PAGE 2)

### Application Information

Full name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

City State Postcode

Bank Account Details Name \_\_\_\_\_ BSB \_\_\_\_\_ Account Number \_\_\_\_\_

Goods you would like to sell through Jenspen's store \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I would like an A4 Poster display YES \_\_\_\_\_ NO \_\_\_\_\_ If YES write an introduction of yourself including where you're from, what you make, why you make it etc. (we can discuss this in more detail until you are happy with it.) Please also attach a photo of yourself.)

\_\_\_\_\_

\_\_\_\_\_

### Disclaimer and signature

I understand and agree to the terms and conditions of selling my goods through Jenspen's store.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

UPSTAIRS 2/68 SYDNEY ST  
MACKAY QLD 4740  
P: 0447205496  
E: [jenspen61@gmail.com](mailto:jenspen61@gmail.com)  
W: [www.jenspen.com.au](http://www.jenspen.com.au)

Jenspen's store in Mackay Queensland is a Christian Book/Gift Store that sells second-hand Christian books and handmade gift items that reflect the Christian faith.

Jenspen welcomes those who would like to sell their handmade items through the store.

Jenspen also welcomes donations of second-hand Christian books that will be sold through the store.

### **Terms and Conditions**

Jenspen will display your goods in the store or you are welcome to display them yourself in consultation with Jenspen.

When your item/s sells it will be documented. Each week you will receive an email detailing your sales and a credit invoice less Jenspen's fee. Deposits will be paid into your account weekly.

Jenspen Fees:

- \$10 once-only administration start-up fee (includes coded stickers to put on your items for sale)
- 10% fee on your items when they sell.
- No other charges apply other than the cost of more coded stickers when needed.

Jenspen offers to design an A4 poster display for each Seller with a little introduction of them and place this with their items for sale. (*example - Michelle is an artist living in beautiful Byron Bay. Michelle makes these beautiful trinkets when she can while she looks after her aging parents in their home. Sales from Michelle's trinkets go towards her savings towards a little holiday once a year. Thank you for supporting Michelle.*) A photo of you or a selection of the items you sell can also be added.

**This service is offered for free and is optional.**

Sellers' items must be handmade and reflect the Christian faith or be family-friendly. (If not sure it is best just to ask) Jenspen may refuse items at her discretion. (This could be due to lack of space, already having similar items or items considered not suitable.)

Sellers are responsible for pricing their own items. Jenspen will only sell the item for the prices set by the seller. The Seller may also choose to have a sale or change prices at their discretion.

Sellers are responsible for delivering their items to the store. For sellers outside of Mackay, all costs associated with deliveries and returns are at the sellers' expense.

Sellers are responsible for their own stock take. It is in your best interest to keep a record of all items bought into the store, then you can keep an eye on your stock through your sales.

Sellers will receive a sheet of stickers with their own special code. The price/s for your items are to be written on these stickers in pencil and then attached to the items for sale. If this is not possible then we will discuss further how best to price your items and how to identify your items in the store.

Jenspen takes no responsibility for stock that is lost in transit, stolen, accidentally damaged, or destroyed through natural disasters eg (fire, flood etc).

***Please note – Jenspen is a small sole-trader ministry business. I take the same risk with my stock in the store. Insurance is expensive and I am trying to keep the costs down for all of us. The only insurance I am legally required to have is Business Liability so at this stage that is the only insurance I have for the store. If you are not comfortable with any of my terms and conditions, then please don't sell your goods through my store. Thank you, Jenspen.***